

聖士提反書院附屬小學
ST. STEPHEN'S COLLEGE PREPARATORY SCHOOL

To: Grade 1-6 parents
From: Ms Agnes Wai, Headmistress
Date: 20th February, 2012

Notice No. 16
Parents-Teacher Day

Parents-Teacher Day is going to be on 3rd March 2012 (Saturday), from 8:00a.m. to 4:00p.m. Please meet the class teacher in the classroom at the stipulated time. Kindly complete the reply slip and return it to the class teacher.

The report card of the Second Exam will be distributed on 2nd March 2012 (Friday), so parents can take a close look at the report before coming to the school to discuss with the teacher.

Parents who are unable to come at the stipulated time, can contact the class teacher and arrange a meeting at a different time.

Parents are also invited to visit a Book Fair at the covered playground (outside the School Hall) on that day. There will be five stalls, displaying books on different subjects.

通告第十六號
家長教師日

二〇一二年三月三日(星期六)為家長日；時間為 8:00a.m.-4:00p.m.。請依照「約見通知」指定時間，到課室與班主任老師洽談。請填妥回條交回班主任為盼。

學生第二次考試成績將於三月二日(星期五)派發，請家長先細閱報告，再到校與老師洽談。

如家長未能於指定時間到校，請與班主任聯絡，另訂時間。

又家長日當天於學校雨天操場(禮堂側)設有圖書銷售攤位。圖書銷售單位有五個，展銷書種繁多，除一般種類，將展出電子書、學習軟件、進階中、英文工具書等，歡迎 各家長到場參觀選購。

以上通告
一至六年級家長

校長
衛燕華

二〇一二年二月二十日

Parents-Teacher Day Notice 家長日約見通知

Date 日期：3-3-2012

Place 地點：Classroom 課室

Name of pupil 學生姓名：_____ Time for meeting 約見時間：_____

Memorandum

- Please bring along the report card to discuss with the teacher.

家長教師日備忘

* 當天請帶同成績報告與老師洽談。

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Reply Slip / 回 條

Parents – Teacher Day 家長教師日

I have learned of the matters in Notice 16,

本人已知悉通告第十六號內容，

- and will attend according to the stipulated time.
並將依時出席家長日。
- but will not be able to attend.
唯未能於當天出席家長日。
- but will not be able to attend at the stipulated time, please arrange for another time.
但未能依所定時間到校，請另約時間。

My contact numbers are:

本人聯絡電話：

(residential) (office) (mobile)
(住宅)：_____ (辦公室)：_____ (手提)：_____

Name of pupil 學生姓名

Parent's signature 家長簽名

Class 班別()

Date 日期