To: Grade 5 Parents  
From: Dr. Agnes Wai, Principal  
Date: 19th April 2013  

**Boarding Programme**

Primary school is the cornerstone of a child’s education. Keeping this in mind, St Stephen’s College Preparatory School launched a compulsory boarding programme six years back with the aim of integrating academics and life skills of students. We are pleased to let you know that the programme has been well-received by parents and students alike.

To help parents understand better our programme, an orientation has been scheduled for 4 May 2013, at 10:00am, in the school hall. It will also be an opportunity for you to ask questions about the programme. Parents may also visit the dormitory after the briefing session.

Please note:
1. The compulsory boarding programme automatically enrols all grade 6 students for academic year 2013-2014.
2. Boarding programme is a year-long commitment, withdrawal midway is not allowed unless with special reasons.
3. Boarding fee of $32,000 per year is paid in 10 instalments next year. The fee covers food, water, electricity, laundry, transportation to some activities, and skills training expenses.
4. If you choose to opt-out of the boarding programme, you must apply to the School by 31st May with a detailed explanation. Please note in case of special-case withdrawal, re-joining will involve a new application submission along with an extra month boarding fee payment. However, application to join the programme after February, 2014 will not be accepted.

Please sign and return the attached reply slip by 24 Apr (Wednesday).

Please call Mr. Gordon Wong or Mr Eddy Kam on 2813 8410 in case of enquiries.
敬啓者：

寄宿課程

小學教育是終身學習的主要基石。聖士提反書院附屬小學將課堂教學與寄宿生活課程融合為一，使它成為全人教育。為期一年的寄宿課程是六年級學生必修課程之一，該課程經已開辦六年，期間各方面反映之意見良好，一致認爲該課程內容豐富，趣味與實用兼備，為宿生提供了均衡身心發展及多元化之技能訓練。

為讓家長對寄宿課程有更深入了解，本校將於5月4日（星期六）早上十時於本校禮堂舉行寄宿課程簡介會，歡迎五年級家長參加。簡介會除介紹寄宿課程內容外，家長如有任何有關該課程之問題或意見，亦可於簡介會中提出。學生宿舍亦將於會後開放予家長參觀。

有意讓其子弟參加寄宿課程之家長，請留意以下事項：

一. 寄宿課程是六年級學生必修課程，凡於2013年9月升讀六年級之同學，不需申請，將自動被視為參加寄宿。
二. 校方經計算準確人數後，即進行添置宿舍設備、聘請導師及安排活動等籌備工作；而寄宿課程亦是一個貫通全年之訓練課程，除特殊情況外，校方將不接受同學中途無故退出。
三. 費用：下年度宿費為$32,000，分十個月繳交，當中包括膳食、水、電、洗衣、部分活動交通及技能訓練材料等費用。
四. 如因個別特殊理由，需向校方申請退出寄宿課程者，必須於2013年5月31日前以書面詳述退出原因，遞交校方審核。已退出寄宿課程之同學如日後重新申請，校方將額外多收取一個月寄宿費用作行政費，而校方亦不接受2014年2月後之入宿申請。

敬請貴家長填妥所附回條，於四月二十四日(星期三)或之前交回班主任為盼。
如有任何查詢，可致電2813 8410與王勝桐副校長或甘啓全主任聯絡。

此致

五年級家長 台鑾

校長
衛燕華博士謹啓

二〇一三年四月十九日