



10 September 2021

**SSCPSPTA Notice No. 1**  
**Nomination of Members for Election to**  
**2021-2022 PTA Executive Committee**

Dear Parents,

With the support from all members, PTA plays an important role as a bridge between our parents and school. It also organized a series of events including Class Chatgroups, Parents Seminar, Newsletter, Games Day during the academic year 2020-21. The Parents Executive Committee also held regular meetings with the School to reflect the views and concerns of the parents.

As per the Constitution of the PTA, the current Executive Committee is going to retire soon, and a new Committee will be elected by all registered members of the PTA.

Following is the timetable for the election of the 2021-2022 PTA Executive Committee:

Date	Events
24 September 2021 (Friday)	Closing date for submission of nominations of candidates for the PTA Executive Committee and their respective platforms with photo.
7 October 2021 (Thursday)	Dispatching the Notice of the Annual General Meeting, Proxy Form (including the voting form), the Candidates' Platforms and other relevant documents as required by the Constitution.
21 October 2021 (Thursday)	Annual General Meeting and Election of the new Executive Committee. *In the event a Red/Black Rainstorm warning is issued or Typhoon No. 8 or above signal is hoisted at/after 2 pm on 21 October by the Hong Kong Observatory, the Annual General Meeting will be postponed to 28 October 2021.

To ensure that the PTA continues to serve its important objectives, members are cordially invited to nominate candidates or to run for election for the new Executive Committee. Interested members are requested to fill in the attached nomination form and return the signed copy to the school in person or by post **on or before 24 September 2021 (Friday)**. For members who would like to run for election, please email your **Candidate's Platform** and a **personal photo** to [pta@sscps.edu.hk](mailto:pta@sscps.edu.hk) by the same closing date, i.e. **on or before 24 September 2021 (Friday)**.

Yours sincerely,  
SSCPSPTA



**SSCPSPTA 第一號通告**  
**2021-2022 年度家長教師會**  
**理事會選舉提名**

敬啟者：

家長教師會理事會在各會員支持下，我們感到非常榮幸能成為學校與家長之間一個重要的溝通橋樑。我們於 2020-2021 年度協調了一系列的項目包括家長班別群組、家長講座、會訊、遊戲日等。此外，家長理事亦與校方舉行定期會議反映各家長意見。

根據本會會章，本屆理事即將卸任，各會員須以投票方式另選新屆理事會成員。

以下為 2021-2022 年度家長教師會理事會組成的程序：

日期	事項
2021 年 9 月 24 日 (星期五)	遞交家長教師會理事會選舉提名表格、候選人政綱及相片之最後限期。
2021 年 10 月 7 日 (星期四)	派發週年大會通告、委任代表表格(包括投票表格)、候選人之政綱及其他根據會章須派發之有關文件。
2021 年 10 月 21 日 (星期四)	週年大會及選舉新一屆理事會。備有茶點招待。 *如在 2021 年 10 月 21 日下午 2 時或後香港天文台懸掛紅/黑色暴雨警告, 八號或以上的風球, 週年大會將延至 2021 年 10 月 28 日舉行。

為確保家長教師會能繼續運作及發揮其重要功能，敬希各會員踴躍提名或參選。有興趣之會員，請填妥及簽好提名表格，並親身或以郵寄於 **9 月 24 日(星期五)或以前交回學校**。同時，請有意參選之會員將其**候選人政綱及個人相片**於同一期限前，即 **9 月 24 日(星期五)或以前**電郵至 [pta@sscps.edu.hk](mailto:pta@sscps.edu.hk)。

此致  
家長教師會會員 台鑒

家長教師會 謹啟

二零二一年九月十日

聖士提反書院附屬小學家長教師會

ST. STEPHEN'S COLLEGE PREPARATORY SCHOOL PARENT-TEACHER ASSOCIATION

**Nomination of Member for Election to the 2021-2022 PTA Executive Committee**

I, \_\_\_\_\_ (parent's name), parent of \_\_\_\_\_ (student's name) (Class \_\_\_\_ ), being a member of the St. Stephen's College Preparatory School Parent-Teacher Association, hereby nominate the following PTA member for election to the 2021-2022 Executive Committee.

Nominator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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I, being the nominee, hereby consent to my nomination as a candidate for the election as member of the 2021-2022 PTA Executive Committee and to serve on the Committee if elected.

Candidate's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Candidate's Particulars:**

Name: \_\_\_\_\_ (English) \_\_\_\_\_ (Chinese)

Occupation: \_\_\_\_\_

Contact Number: \_\_\_\_\_ (Mobile) \_\_\_\_\_ (Home/Office\*)

Email Address: \_\_\_\_\_

**Name(s) of Child(ren) Studying at SSCPS :**

(1) Name: \_\_\_\_\_ Class: \_\_\_\_\_ Day-student / Boarder \*

(2) Name: \_\_\_\_\_ Class: \_\_\_\_\_ Day-student / Boarder \*

(3) Name: \_\_\_\_\_ Class: \_\_\_\_\_ Day-student / Boarder \*

(4) Name: \_\_\_\_\_ Class: \_\_\_\_\_ Day-student / Boarder \*

\* Please delete as appropriate

**Notes:**

1. Please note that only registered members for the year 2021-2022 are eligible to run, nominate and cast votes in the election.
2. Please copy this form if you wish to nominate more than one person.
3. Please complete this form and return it to the school on or before 24 September 2021 (Friday).
4. Each candidate is requested to email his/her Platform (approx. 150 words, in Chinese or English) together with a personal photo to [pta@sseps.edu.hk](mailto:pta@sseps.edu.hk) by the same closing date, i.e. on or before 24 September 2021 (Friday).
5. By submitting the Platform to the SSCPSPTA, the candidate agrees that SSCPSPTA can publish, use or/and transfer the data submitted for the purpose of the election.

聖士提反書院附屬小學家長教師會

ST. STEPHEN'S COLLEGE PREPARATORY SCHOOL PARENT-TEACHER ASSOCIATION

2021-2022 年度家長教師會理事會選舉提名

本人 \_\_\_\_\_ (家長姓名)， \_\_\_\_\_ (班別) \_\_\_\_\_ (學生姓名)之家長，  
乃聖士提反書院附屬小學家長教師會之會員，現提名以下會員參與 2021-2022 年度聖士提反  
書院附屬小學家長教師會理事會選舉。

提名人簽名： \_\_\_\_\_ 日期： \_\_\_\_\_

\*\*\*\*\*

本人現同意被提名為 2021-2022 年度聖士提反書院附屬小學家長教師會理事之候選人。如  
能獲選，將願意成為該會之理事。

候選人簽名： \_\_\_\_\_ 日期： \_\_\_\_\_

候選人資料：

姓名： \_\_\_\_\_ (英文) \_\_\_\_\_ (中文)

職業： \_\_\_\_\_

聯絡電話： \_\_\_\_\_ (手提) \_\_\_\_\_ (住宅/辦公室\*)

電郵地址： \_\_\_\_\_

就讀本校之子弟：

(1) 姓名： \_\_\_\_\_ 班別： \_\_\_\_\_ 走讀生/寄宿生\*

(2) 姓名： \_\_\_\_\_ 班別： \_\_\_\_\_ 走讀生/寄宿生\*

(3) 姓名： \_\_\_\_\_ 班別： \_\_\_\_\_ 走讀生/寄宿生\*

(4) 姓名： \_\_\_\_\_ 班別： \_\_\_\_\_ 走讀生/寄宿生\*

\* 請刪去不適用者

備註：

1. 請注意：只有 2021-2022 年度已登記之會員方可提名候選人,參選及投票。
2. 如提名超過一人，可自行複印表格。
3. 請將填妥之表格於 2021 年 9 月 24 日(星期五)或以前交回學校。
4. 候選人請將約一百五十字(中、英文均可)之政綱連同個人相片於同一限期前，即 2021 年 9 月 24 日(星期五) 或以前電郵至 [pta@sscps.edu.hk](mailto:pta@sscps.edu.hk)。
5. 候選人交回政綱時，即表示你同意本會可以刊登,使用或/及轉交你向本會提供的資料以作本會理事會選舉活動之用。