



8 September 2017

SSCPSPTA Notice No. 3
Nomination of Members for Election to
2017-2018 PTA Executive Committee

Dear Parents,

With the support from all members, PTA has organised a series of activities including Family Fun Day, Parents Luncheon, Parents Seminar, Community Service etc. during the academic year 2016-17. The Parents Executive Committee also held regular meetings with the School to reflect the views and concerns of the parents.

As per the Constitution of the PTA, the current Executive Committee is going to retire soon, and a new Committee will be elected by all registered members of the PTA.

Following is the timetable for the election of the 2017-2018 PTA Executive Committee:

Date	Events
22 September 2017 (Friday)	Closing date for submission of nominations of candidates for the PTA Executive Committee and their respective platforms with photo.
4 October 2017 (Wednesday)	Dispatching the Notice of the Annual General Meeting, Proxy Form (including the voting form), the Candidates' Platforms and other relevant documents as required by the Constitution.
17 October 2017 (Tuesday)	Annual General Meeting and Election of the new Executive Committee. (Light refreshment will be served.) *In the event a Red/Black Rainstorm warning is issued or Typhoon No. 8 or above signal is hoisted at/after 2 pm on 17 October by the Hong Kong Observatory, the Annual General Meeting will be postponed to 24 October 2017.

To ensure that the PTA continues to serve its important objectives, members are cordially invited to nominate candidates or to run for election for the new Executive Committee. Interested members are requested to fill in the attached nomination form and return it to the class-teacher **on or before 22 September 2017 (Friday)**. For members who would like to run for election, please email your **Candidate's Platform** and a **personal photo** to pta@sscps.edu.hk by the same closing date, i.e. **on or before 22 September 2017 (Friday)**.

Yours sincerely,
SSCPSPTA



SSCPSPTA 第三號通告
2017-2018 年度家長教師會
理事會選舉提名

敬啟者：

家長教師會理事會在各會員支持下，於 2016-2017 年度舉辦了多項活動，包括親子聯歡同樂日、家長午餐聚會、家長講座、社會服務等。此外，家長理事亦與校方舉行定期會議反映各家長意見。

根據本會會章，本屆理事即將卸任，各會員須以投票方式另選新一屆理事會成員。

以下為 2017-2018 年度家長教師會理事會組成的程序：

日期	事項
2017 年 9 月 22 日 (星期五)	遞交家長教師會理事會選舉提名表格、候選人政綱及相片之最後限期。
2017 年 10 月 4 日 (星期三)	派發週年大會通告、委任代表表格(包括投票表格)、候選人之政綱及其他根據會章須派發之有關文件。
2017 年 10 月 17 日 (星期二)	週年大會及選舉新一屆理事會。備有茶點招待。 *如在 2017 年 10 月 17 日下午 2 時或之後香港天文台懸掛紅/黑色暴雨警告，八號或以上的風球，週年大會將延至 2017 年 10 月 24 日舉行。

為確保家長教師會能繼續運作及發揮其重要功能，敬希各會員踴躍提名或參選。有興趣之會員，請填妥提名表格，並於 **9 月 22 日(星期五)或以前交回班主任**。同時，請有意參選之會員將其**候選人政綱及個人相片**於同一期限前，即 **9 月 22 日(星期五)或以前**電郵至 pta@sscps.edu.hk。

此致
家長教師會會員 台鑒

家長教師會 謹啟
二零一七年九月八日

ST. STEPHEN'S COLLEGE PREPARATORY SCHOOL PARENT-TEACHER ASSOCIATION

Nomination of Member for Election to the 2017-2018 PTA Executive Committee

I, _____ (parent's name), parent of _____ (student's name) (Class _____), being a member of the St. Stephen's College Preparatory School Parent-Teacher Association, hereby nominate the following PTA member for election to the 2017-2018 Executive Committee.

Signature: _____ Date: _____

I, being the nominee, hereby consent to my nomination as a candidate for the election as member of the 2017-2018 PTA Executive Committee and to serve on the Committee if elected.

Candidate's Signature: _____ Date: _____

Candidate's Particulars:

Name: _____ (English) _____ (Chinese)

Occupation: _____

Contact Number: _____ (Mobile) _____ (Home/Office*)

Email Address: _____

Name(s) of Child(ren) Studying at SSCPS :

(1) Name: _____ Class: _____ Day-student / Boarder *

(2) Name: _____ Class: _____ Day-student / Boarder *

(3) Name: _____ Class: _____ Day-student / Boarder *

* Please delete as appropriate

Notes:

1. Please note that only registered members for the year 2017-2018 are eligible to run, nominate and cast votes in the election.
2. Please copy this form if you wish to nominate more than one person.
3. Please complete this form and return it to the class-teacher on or before 22 September 2017 (Friday).
4. Each candidate is requested to email his/her Platform (approx. 150 words, in Chinese or English) together with a personal photo to pta@sscps.edu.hk by the same closing date, i.e. on or before 22 September 2017 (Friday).
5. By submitting the Platform to the SSCPSPTA, the candidate agrees that SSCPSPTA can publish, use or/and transfer the data submitted for the purpose of the election.

聖士提反書院附屬小學家長教師會

ST. STEPHEN'S COLLEGE PREPARATORY SCHOOL PARENT-TEACHER ASSOCIATION

2017-2018 年度家長教師會理事會選舉提名

本人 _____ (家長姓名) , _____ (班別) _____ (學生姓名) 之家長, 乃聖士提反書院附屬小學家長教師會之會員, 現提名以下會員參與 2017-2018 年度聖士提反書院附屬小學家長教師會理事會選舉。

簽名: _____ 日期: _____

本人現同意被提名為 2017-2018 年度聖士提反書院附屬小學家長教師會理事之候選人。如能獲選, 將願意成為該會之理事。

候選人簽名: _____ 日期: _____

候選人資料:

姓名: _____ (英文) _____ (中文)

職業: _____

聯絡電話: _____ (手提) _____ (住宅/辦公室*)

電郵地址: _____

就讀本校之子弟:

(1) 姓名: _____ 班別: _____ 走讀生/寄宿生*

(2) 姓名: _____ 班別: _____ 走讀生/寄宿生*

(3) 姓名: _____ 班別: _____ 走讀生/寄宿生*

* 請刪去不適用者

備註:

1. 請注意: 只有 2017-2018 年度已登記之會員方可提名候選人, 參選及投票。
2. 如提名超過一人, 可自行複印表格。
3. 請將填妥之表格於 2017 年 9 月 22 日(星期五)或以前交回班主任。
4. 候選人, 請將約一百五十字(中、英文均可)之政綱連同個人相片於同一限期前, 即 2017 年 9 月 22 日(星期五)或以前電郵至 pta@sscps.edu.hk。
5. 候選人交回政綱時, 即表示你同意本會可以刊登, 使用或/及轉交你向本會提供的資料以作本會理事會選舉活動之用。